

"The OpenHub" Membership Terms and Conditions

Community

The OpenHub has the ideals of community and co-working at its core. As a member you agree to uphold these principles of co-operation, collaboration and community as you go about your business each day in The OpenHub.

Professionalism

The OpenHub is a friendly and social place, while also a place of business. Your conduct inside the space should be professional and courteous to fellow members and their guests.

Guests

The OpenHub provides casual and formal meeting places for members to bring clients and associates. Please consider those around you in terms of noise and space when meeting with your guests.

Meeting Room

A meeting room is provided for members to use when they require a more private space. This room will be available to book at various times on a first come, first served basis with an understanding that use of the meeting room should be considered acceptable use and fair to others (booking the room for the whole day is not fair to others). Currently only full-time and part-time members are able to book the meeting room.

Cleanliness

Whilst The OpenHub is professionally cleaned after every business day, it is up to members to keep their space tidy and presentable. Hot desk users need to completely clear their workspace at the end of every day.

Noise

As The OpenHub is an open plan work space, members need to keep in mind others working around them when talking with colleagues in person or on the phone. The OpenHub provides spaces for members to take extended (more than a few minutes) phone calls away from their desks, and away from others.

Security

It is the responsibility of everyone using the space to be mindful of security. jTribe cannot accept responsibility for loss or damage of any member or guests property.

Monthly Agreements

Full-time and part-time members are billed in advance on a monthly basis. Members who wish to cancel their membership need to do so within 7 days of their monthly billing date.

Internet Usage

If a member exceeds their download quota for the appropriate period (Full-time members have 2GB a month, Part-time 1GB a month and Day Pass is 80 MB a day) then their bandwidth will be throttled to dial-up speeds for the remainder of the period.

Reasonable Usage of other Utilities

As part of the OpenHub environment, members will be able to make use of basic shared utilities and services. Such services may include printer, fax, phone, magazine and newspapers. Members that have constantly high usage of these resources should contact jTribe to get a special agreement that is fair for everyone.

Member Name:

Member Signature:

jTribe Representative:

Date:

